

# Tennant leaving agreement(Page 1/2)

***The apartment should be left in a condition that allows to re-let without the need for any cleaning, painting or repair work.***

Today's Date:-

Address:-

Date until tenant's contractual responsibilities for the apartment ends:

Mail Forwarding address (required):-

Gas Meter reading: -

Electric meter Reading:-

Water meter reading:-

All keys including copies returned Yes / No

Have all outstanding utilities been paid in full. Yes / No

Who supplies your gas and Electricity .....

Who supplies your TV packages .....

Who supplies your broadband.....

## **Deposit back check list –**

Has the dwelling been left in a condition to be re-rented Yes / No

Have all personal and furniture items been removed. Yes / No

Are kitchen cupboards clean and clean of food, utensils and pots and pans. Yes / No

Is kitchen extractor fan clean of grease. Yes / No

Are bathrooms clean and free of any mould. Yes / No

Are all bulbs working Yes / No

Are there any marks on walls/doors. Yes / No

Is the cooker clean (if rented) professional cleaning may be required. Yes / No

Are carpets free of damage and marks Yes / No

Have the communal bins been filled with items not required at move out. Yes / No

## Tenant leaving agreement.(page 2/2)

As the tenant of the property on page 1, I confirm that all utilities and local authority charges have been paid in full up to date the contractual responsibility ends.

Signed by Tenant 1:

Printed by Tenant 1:

Signed by Tenant 2:

Printed by Tenant 2:

Signed By Landlord:

Printed by Landlord:

**Estimated Damage/faults or Repair costs:-**

**Please note that the bins provided at The Watchmakers are for daily household waste only and to be fair to remaining tenants, any furniture, possessions, packaging no longer required after you move out should be taken to the Council recycling centre on London road. Any such items found in these bins regardless of size will be removed and a skip ordered to dispose of them, the cost will be charged to your account.**